

Bookmark Design Competition Competition Rules, Terms and Conditions.

The following competition rules ('the Rules') constitute the terms and conditions of this Bookmark Design Competition ('the Competition'). By submitting an entry to the Competition, you are agreeing to be bound by the following Rules:

1. The Competition

The Competition is organised and solely run by Chelmsford City Council ('the Council') to select the best bookmark designs for our Community Libraries. Guidance for the competition is provided on the Love Your Chelmsford (LYC) website.

- a) Designs must be hand-drawn (no digital artwork) and should celebrate nature and/or reading.
- b) Entries must be in jpeg format, in a high enough resolution for printing with a file size no larger than 4MB.
- c) The Competition is only open to individuals who are resident in the Chelmsford City Council area, UK.
- d) Without prejudice to any other terms and condition of these Rules, insofar as is permitted by law, the Council will not in any circumstances accept any liability for any loss or damage occurring as a result of taking up the Competition, or the competition prize, your statutory rights are not affected.
- e) All communication in regards to the Competition should be made via email to: corporate.marketing@chelmsford.gov.uk

2. Entry into the Competition

- a) Entries must be received by midnight on the 'Closing Date' Monday 15 June.
- b) Entry into the competition is only accepted via a hard copy form dropped into Chelmsford library or scanned in version of the form emailed to corporate.marketing@chelmsford.gov.uk
- c) Entries will NOT be considered valid entries if received by post, social media or any other means.
- d) The Competition is open to all ages, and split into age categories as noted on the LYC website. We ask that under 16s gain permission to enter from a parent, carer or guardian.

- e) The Competition is free to enter. Any expenses incurred in the process of entering the Competition will not be reimbursed.
- f) All entries submitted must be the original work of the individual submitting them.

3. Judging

- a) The Competition will appoint the judges of the Competition (the 'Judges').
- b) The Judges will judge the submissions to the Competition and will choose the finalists via a majority consensus. An overall winner/s, may then be decided on by a judges consensus.
- c) Individuals involved as judges of the competition, are not permitted to enter.

4. Claiming Prizes

- a) The prize is as described in the competition outline, there will be no alternatives.
- b) Finalists / Winners will be contacted via email, and will need to confirm acceptance of their win to claim any prize.
- c) Prize collection closes within 1 month of finalist/ winner's announcements. After this date, winners and runners-up will forfeit any claim to a prize.
- d) Judges' decisions are final, no correspondence will be entered into.
- e) Any winner under the age of 16 should have an adult present when any awarded prize is collected.
- f) All winners and runners up agree to treat any communication received from the Council as confidential and agree not to disclose any communication received until such date that an official announcement of the winners has been made by the Competition.

5. Publicity and Copyright

- a) Copyright of all entries remains with the entrant, but all entrants agree that the Council reserve the right (but shall be under no binding obligation) to use, publish and republish all entrants display names, likeness, and relevant submission to the Competition, for the purpose of advertising, promoting, and/or publicising the Competition, and the city of Chelmsford, without any payment/ compensation.
- b) By entering this competition, the entrant grants permission to the Council to reproduce any submitted designs on its web sites, social media and printed material, in perpetuity, should they be selected to promote the competition and the city of Chelmsford.

6. Data protection and privacy

- a) Your data will be processed in line with our [Data protection](#) statement. We manage all of the information we hold about you in line with the Data Protection Act and [our Privacy Policy](#).
- b) The Council will only use entrant's contact details to contact them about their Competition entry.
- c) Images may be published alongside the image 'title' and the given public display name provided on the entry form.
- d) The winners' name and entry to the competition will be used within Chelmsford City Council, to assist in the planned digital online media and printed communications to promote the competition and the city of Chelmsford.

3. Indemnity

- a) The entrant shall indemnify the Council against all cost and losses suffered by it, caused directly or indirectly by any breach of these rules.
- b) Proof of electronic submission to the Competition is not proof of receipt of such submission by the Competition.

4. Good Faith

- a) The Council and entrants to the Competition will participate in the competition in good faith at all times.