

Parks & Green SpacesCharges for the Hire of Sports Pitches/Facilities from 1st April 2020**Prices Quoted Include VAT (at 20%)**

<u>PITCH/FACILITY</u>	<u>SENIOR</u>	<u>CONCESSIONS</u>
<u>FOOTBALL</u> Melbourne Park, Chelmer Park, Saltcoats Park, Chancellor Park, Beaulieu Park, Springfield Hall Park (Price includes changing rooms, showers and nets) Andrews Park (Price includes changing rooms, NO NETS ARE PROVIDED) Admirals Park (Price includes changing rooms, minimal shower facilities (e.g. one shower per changing room) and nets) FOOTBALL TRAINING (ALL VENUES – GRASS PITCHES OR ALLOCATED AREAS) PLEASE NOTE THERE IS A 10% DISCOUNT AVAILABLE FOR FOOTBALL BOOKED ON A SATURDAY ON THE PRICES QUOTED	£77.48 £54.66 N/a £33.36	£38.74 £26.81 £26.81 £33.36
<u>MINI SOCCER</u> Chelmer Park, Springfield Hall, New Bowers Way, Saltcoats Park, Admirals Park	N/a	£17.82
<u>CRICKET</u> Morning/Afternoon Matches (10.00 am to 12.00 – 1.00 pm to 3.00 pm) Evening Matches (5.00 pm to 9.00 pm) All Day Matches (1.00 pm to 9.00 pm) Chelmer Park Pitch 1 & 2 AM/PM (Price includes use of pavilion, changing rooms, showers) EVENING ALL DAY £101.47 £83.18 £123.80 Chelmer Park Pitch 3, Admirals Park, Coronation Park, Saltcoats Park AM/PM (Price includes use of pavilion, changing rooms, showers) EVENING ALL DAY £82.39 £67.34 £102.79 Beaulieu Park AM/PM (Price includes use of changing rooms, showers ONLY there is NO PAVILION USE) EVENING ALL DAY £65.23 £53.97 £82.84	£101.47 £83.18 £123.80 £82.39 £67.34 £102.79 £65.23 £53.97 £82.84	£50.73 £41.60 £61.88 £41.20 £33.067 £51.40 £32.61 £26.98 £41.42
<u>RUGBY</u> Coronation Park, Saltcoats Park (Price includes use of pavilion, changing rooms, showers) Coronation Park Practice Pitch (Evenings only to 9.30 pm)	£99.79 £49.06	£49.90 £24.54

<u>MELBOURNE 3G PITCH</u>		
<u>ADULT ASTROTURF TRAINING 6.00 PM – 10.00 PM (PRICE PER HOUR)</u>		
	WHOLE PITCH	£107.49
	THIRD PITCH	£46.86
<u>ASTROTURF TRAINING 6.00 PM - 10.00 PM (PRICE PER HOUR – WHOLE PITCH)</u>		
COMMERCIAL RATE – PEAK TIMES (MONDAY-FRIDAY EVENINGS)		
COMMERCIAL RATE – OFF PEAK TIMES (SATURDAY-SUNDAY EVENINGS)		£154.31
<u>ASTROTURF TRAINING 6.00 PM – 10.00 PM (PRICE PER HOUR)</u>		£138.88
CHARTER STANDARD	WHOLE PITCH	
	THIRD PITCH	£74.40
NON CHARTER STANDARD	WHOLE PITCH	£44.38
	THIRD PITCH	£107.49
<u>ASTROTURF MATCH PLAY (WEEKENDS 10.00 AM – NOON, 1.00 PM - 3.00 PM, 4.00 PM – 6.00 PM AND 7.00 PM TO 9.00 PM)</u>		£46.86
	WHOLE PITCH (ADULT)	
	WHOLE PITCH (JUNIOR)	£82.67
	THIRD PITCH (MINI)	£41.35
<u>ASTROTURF WEEKEND USE 9.00 AM – 10.00 PM (PRICE PER HOUR)</u>		£27.55
	WHOLE PITCH	
	THIRD PITCH	£107.49
<u>CHELMER ASTROTURF</u>		£46.86
PLEASE NOTE THAT THE CARPET WILL BE REPLACED DURING MAY 2017 TO JULY 2017. THESE PRICES COVER THE PERIOD UP TO THE REPLACEMENT		
<u>ADULT ASTROTURF TRAINING 6.00 PM – 10.00 PM (PRICE PER HOUR)</u>		
	WHOLE PITCH	
	HALF PITCH	£74.40
	THIRD PITCH	£58.94
<u>ASTROTURF TRAINING 6.00 PM – 10.00 PM (PRICE PER HOUR – WHOLE PITCH)</u>		£44.38
COMMERCIAL RATE – PEAK TIMES (MONDAY-FRIDAY EVENINGS)		
COMMERCIAL RATE – OFF PEAK TIMES (SATURDAY/SUNDAY EVENINGS)		£138.88
<u>ASTROTURF TRAINING 6.00 PM – 10.00 PM (PRICE PER HOUR)</u>		£125.00
CHARTER STANDARD	WHOLE PITCH	
	HALF PITCH	
	THIRD PITCH	
NON CHARTER STANDARD	WHOLE PITCH	£66.95
	HALF PITCH	£52.83
	THIRD PITCH	£39.94

<p><u>ASTROTURF WEEKEND USE 9.00 AM – 10.00 PM (PRICE PER HOUR)</u></p> <p>WHOLE PITCH HALF PITCH THIRD PITCH</p> <p><u>CHANCELLOR ASTROTURF PITCH</u> <u>ADULT ASTROTURF TRAINING WEEKENDS 9.00 AM TO 10.00 PM</u> <u>(PRICE PER HOUR)</u></p> <p>A DISCOUNT OF 30% IS AVAILABLE ON THESE PRICES BETWEEN END OF JUNE TO END OF AUGUST – 10 WEEKS</p> <p>WHOLE PITCH (7-A-SIDE)</p> <p><u>ASTROTURF TRAINING 6.00 PM – 10.00 PM (PRICE PER HOUR)</u></p> <p>CHARTER STANDARD WHOLE PITCH (7-A-SIDE)</p> <p>NON CHARTER STANDARD WHOLE PITCH (7-A-SIDE)</p>	<p>£77.05 £58.93 £45.00</p> <p>£74.40 £58.70 £44.37</p> <p>£49.32</p> <p>£44.37 £49.32</p>	
<p><u>5-A-SIDE HARD SURFACE AREAS</u> Beaulieu Park, Chelmer Park, Chancellor Carpet (Price includes use of changing rooms and showers) HARD SURFACE WHOLE AREA (PER HOUR)</p>	<p>£37.52</p>	<p>£18.75</p>
<p><u>NETBALL HARD SURFACE AREAS</u> Chelmer Park (Per Court/Per Hour)</p>	<p>£14.04</p>	<p>£7.03</p>
<p><u>BOWLS</u> Chancellor Park Per Hour/Per Person Per Season/Per Person Woods and Overshoes/Per Session</p>	<p>£6.69 £133.80 £4.45</p>	<p>£3.37 £66.89 £4.45</p>
<p><u>TENNIS COURTS – HARD SURFACE</u> Chelmer Park, Admirals Park, Oaklands Park, Lionmede Recreation Ground, Andrews Park, Beaulieu Park, Central Park (Lights are not applicable at all locations) Per Hour/Per Court</p>	<p>£6.76</p>	<p>£3.39</p>
<p><u>TENNIS COURTS – ARTIFICIAL SURFACE - SEASONAL & WEEKEND USE ONLY</u> Chancellor Park Per Hour/Per Court</p> <p>Commercial rate (per court/per hour)</p>	<p>£9.36 £22.29</p>	<p>£5.20 -</p>

Concessions

Under 16's, over 60's, the disabled, people on employment training, ES40 card holders, students in full-time education, holders of Foster Carers Pass, one able-bodied companion of a wheelchair user are charged at 50% of the adult rate shown. Exclusions are Melbourne 3G, Chelmer Astro turf and Chancellor Astro turf.

CANCELLATION INFORMATION

VAT EXEMPT CUSTOMERS

Teams booking on 10 or more occasions (block booking) can elect to be VAT Exempt. However it must be stressed that if teams cancel their bookings whilst being VAT Exempt they will not be eligible for a refund, and will be charged full price for the first 10 bookings, thereafter the usual cancellation charges will be applied. Where the Council exercises its right to cancel or amend allocations due to adverse weather or pitch conditions, no charges will apply. ***This does not apply to tennis court allocations cancelled or amended due to weather conditions.***

PLEASE NOTE: Any additional sports pitch/facility booking, following the initial block booking will be charged at the appropriate VAT inclusive rate, unless a further booking of a minimum of 10 dates are received.

VAT PAYING CUSTOMERS

In the event of a cancellation, the following charges will apply:-

Less than 4 days' notice	-	100% of the charge is payable
Between 4-28 days' notice	-	25% of the charge is payable
More than 28 days' notice	-	No cancellation charge is payable

Please note that cancellations must be received either by phone or email between 9.00 am and 5.00 pm on Tuesday for Saturday matches and Wednesday for Sunday matches. Cancellations will not be accepted after these times.

Bookings will not be accepted after **Thursday at 12.00 noon for the forthcoming weekend**. If it is a holiday week (e.g. Easter), bookings will not be accepted after a Wednesday at 12.00 noon due to operational requirements

Please note we are unable to take bookings for a facility without 24 hours' notice due to operational requirements.

To check whether grass pitches are available for the weekend, the Council operates a Pitch Fitness Line on 01245-605563 from 10.00 am on a Friday morning for the forthcoming weekend. All other sports are contacted directly should there be cancellations.

CHELMSFORD CITY COUNCIL'S TERMS AND CONDITIONS OF HIRE

1. Smoking is NOT permitted in any Chelmsford City Council buildings; this includes changing rooms, hallways and the entrances and exits to our buildings. Failure to comply with this condition will result in the immediate withdrawal of future facilities for your club.
2. Alcohol consumption is not permitted in Council buildings, this includes changing rooms, hallways and at the entrances and exits to our buildings. Failure to comply with this condition will result in the immediate withdrawal of future facilities for your club.
3. Chewing gum is NOT permitted on the 3G or the surrounding viewing areas.
4. Toilets must be used; and if they are shut, you must ask the attendant to open them for you. It is not acceptable to urinate in the park or near the 3G facility and this is for the Club booking the facility and for any visiting teams.
5. Football boots must be removed at the entrance of the building and should not be cleaned within the building. Boots and other excessively muddy clothing should not be washed or shaken off in the building, sinks or showers – this also includes banging dirty boots against the changing room/pavilion walls.
6. Any damage other than normal minor wear will not be accepted and clubs will be liable for any costs incurred.
7. Whereas a certain amount of dirt, dust, mud or other debris is expected within the context of sport, excessive mud or dirt marks on the floors, walls or ceilings is not permitted.
8. Chelmsford City Council will not accept poor/inadequate standards of behaviour, language and attitude towards other users, the public or our staff. Clubs will be accountable for their visiting teams and (in terms of junior clubs) parents.
9. Clubs hiring our pitches/facilities will be held responsible for the behaviour of their visiting team. All conditions of use apply.
10. All activities that involve participation of children, young people and/or vulnerable adults are approved on the understanding that the Hirer is aware of the Chelmsford City Council Combined Safeguarding Children, Young People and Vulnerable Adults Policy and, in particular the reporting procedures for suspected abuse, set out in the policy. The policy is available at www.chelmsford.gov.uk/safeguarding.
11. It is the responsibility of the club to ensure that all its members are made aware of our conditions of use and any breach of these conditions may result in further bookings being withheld.
12. The football clubs/organisations are responsible for the supervision of all persons attending the facility for the purpose of the hire. At any hire where members of the public are admitted, the football club/organisation shall provide an adequate number of stewards who will be present during the matches, training, coaching and tournaments. Any damage caused by an individual or team will result in the club being liable for any damage costs. Failure to do so will result in the immediate termination of the club's use of the facility.
13. No users are to display flags, signs, etc., without prior permission from the Customer & Business Support Manager at Parks and Green Spaces, Chelmsford City Council.
14. Adequate parking for the use of our facilities is provided. Users must ensure they use this parking facility and should refrain from parking along adjoining residential roads. However, if there is a shortage of space assistance from the attendant on duty should be sought.

15. If a user has organised a public open space hire with Chelmsford City Council to use a pavilion/park for a special sports event, the organiser must ensure adequate marshalling along the adjoining residential roads/car parks to facilitate courteous and responsible parking. They must also ensure any litter due to their event is cleared and taken away.
16. Litter bins have been provided to take waste produced as a result of normal sports use. Players and spectators must ensure they remove litter from the pitches and side lines and sports pavilion after use. Should the litter bins provided be full, assistance from the attendant on duty should be sought.
17. No blades, studs, etc., are to be worn on the artificial (astro) pitch at Chelmer Park or Chancellor Park. Any team failing to adhere to this will be refused further bookings.
18. If members of your club move the goals inside the 3G facility, it is their responsibility to ensure that they are put back after the session (with the help of the attendant on duty).
19. No unauthorised games of football are to take place on Council pitches. Organised training is not permitted in the park without prior permission from the Sports Booking Office. **IF WEEKEND FIXTURES ARE CANCELLED DUE TO WEATHER OR PITCH CONDITIONS TRAINING MUST NOT TAKE PLACE.** If you are unsure about this condition of hire, please contact the Sports Booking office as soon as possible.
20. On the 3G astro pitch only screw in metal/nylon studs and moulded studs and blades must be worn. No astro boots or trainers. All boots must be clean before entering the pitch.
21. Customers who fall behind with paying their invoices will be refused further bookings until the account is brought up to date.
22. For grass pitches only, teams must not take down nets after a game, or use tape to secure nets to goal posts.

Usage of facilities is strictly monitored by our resident caretakers and any misuse will be recorded and may result in the person(s)/club(s)/organisation(s) being refused further bookings. Any costs relating to damage or misuse will be recovered by Chelmsford City Council.